

**Lake Odessa Community Library Board Meeting  
June 30, 2021**

1. Meeting called to order, with participants in person, by Deardorff at 7:01pm.

Present: Deardorff, Beard, Spitzley, Miller, Dillon, Beglin, Director Salgat.

Absent: Pepper, Goodemoot

2. Public Comment: none.

3. The agenda is approved as written.

4. Presentation of 2020-2021 Audit Report - Doug Vredevelde presented the Audit Report to the Board.

5. The minutes from the previous board meeting (May 26, 2021) were reviewed. Motion by Miller, supported by Beglin, to approve the meeting minutes as written. Ayes all. Carried.

6. The treasurer's report was reviewed. Motion by Miller, supported by Beard, to approve the report and pay the monthly bills. Ayes all. Carried.

7. Librarian's Report: 150 children have signed up for the Library Summer Program this year. More and more patrons are coming into the library now that COVID restrictions have been lifted. The Library has celebrated 35 years as of May 12th, and this building is 6 years old. Seven new patron cards have been issued. Nearly every week, the Library welcomes people for the first time!

8. Old Business:

- USDA Loan - tabled until next meeting.
- PFCU Account/Union Bank Account - tabled until next meeting.
- New Policy/Second Reading: *Social Media Policy*
  - Motion by Deardorff, supported by Miller, to approve the *Social Media Policy* as presented and written. Ayes all. Carried.

9. New Business:

- 2020-2021 Financial Statement/Audit Report
  - Motion by Beard, supported by Beglin, to accept the Audit Report as presented. Ayes all. Carried.
- Form L-4029 2021 Tax Rate Request
  - Motion by Miller, supported by Beglin, to file the tax forms and request the maximum amount allowed without public hearing. Ayes all. Carried.
- Employee Compensation - Ideas presented on Paid Time Off for staff; further discussion needed at a future meeting.
  - Motion by Deardorff, supported by Miller, to approve the Compensation recommendations (retroactive to the beginning of the Fiscal Year - March 1st) as presented and reviewed. Ayes all. Carried.

10. Friend's report:

- Book Purchase - Discussion regarding current book purchases and future book purchases. Director Salgat noted that she will make any future book purchases.
- Newsletter - future newsletters will need to be reviewed by the Director of the library.

11. Public Comment: none.

12. Motion by Beglin, supported by Beard, to adjourn the meeting at 8:48pm.

Respectfully submitted,

Emily Spitzley - Secretary